

Pearl Country Club



Catered Functions

At Pearl Country Club we've got the perfect setting for you. Whether it is a diamond and pearl, your baby's first birthday, graduation or that important business luncheon or dinner, Pearl Country Club is the place for any special occasions. With our Breath taking views of our Golf Course and Arizona Memorial, our highly trained staff is dedicated to making your special event a truly memorable and successful affair for you and your friends. Our family is looking forward to serving you and up to 325 of your friends at your next event. The location is ideal – just – 20 minutes drive from the hustle and bustle of Honolulu and Waikiki.

Wedding at Pearl Country Club

Each year, thousand of couples come to Hawaii for that wedding they dreamt of their entire lives. Overlooking a breathtaking panoramic views, Pearl Country Club's dedicated professionals Catering Department enjoy nothing else than planning a wedding or reception of a lifetime.

Wedding Ceremony

On site ceremony \$500.00 includes the following:

- ◆ Gazebo
- ◆ 30 chairs for your guest
- ◆ Standing microphone for the minister
- ◆ Mixer and speakers for your own music

Ceremonies are for Dinner Receptions only. The Ceremonies must be held between the hours of 4:30pm and 5:30pm. Ceremonies are on a first come first serve basis. All Ceremonies must hold their Reception at Pearl Country Club.

Pearl Country Club

BANQUET AGREEMENT

Service and Facilities

- ◆ Banquet rooms are determined by the number attending, time involved, and meal planned.
- ◆ Hours of operation for banquet functions:
 - Lunch 10:00am -2:30pm
 - Dinner 5:00pm -10:30pm
- ◆ Contact the catering office for Meeting and or Seminar information at (808) 487-1557.

Deposit and Payment Policies

- ◆ A deposit of \$500.00 is required to confirm a banquet reservation.
- ◆ The deposit will be credited toward the final payment.
- ◆ The deposit should be received no later than 14 days after the reservation is made. If deposit is not received in the required time frame, Pearl Country Club reserves the right to cancel your reservation and re-book your space.

Cancellation / Refund Policy

- ◆ In the event of a cancellation we require 90 days notice prior to your function date, in writing stating your request for a cancellation refund, if not your deposit will be non-refundable. If a cancellation request is made less than 90 days prior to the function date, no deposit will be refunded **NO EXCEPTIONS**.

Change of Function Room

- ◆ The catering department assigns your banquet room. Pearl Country Club reserves the right to make changes of assigned function rooms as deemed necessary.

Pre-Payment Policy

- ◆ A 50% of your final cost must be submitted five (5) working days prior to your function date.
- ◆ The remaining balance must be made the day of your event, prior to the end of your function.
- ◆ Additional deposits are accepted prior to your event. Special arrangements can be made through the catering department.
- ◆ Type of payment accepted: cashier check, major credit cards, company check with proper identification or cash. ***Sorry no personal check is accepted.***

Service Charge

- ◆ A 15% service charge will be added to all food and beverages charges unless otherwise noted. (A service charge is being used to pay for Staff, Management and Expenses).

State Tax

- ◆ A 4.712% tax will added to all food and beverages charges unless otherwise noted.

Parking

- ◆ Ample free parking is available for all functions and is shared with golf patrons.

Security

- ◆ A fee of \$100.00 applies to your function to provide a Pearl Country Club security to monitor parking area and banquet facility during your function.
- ◆ Tailgating is not allowed and will be enforced by Pearl Country Club security.
- ◆ All banquet guests must remain within the facility area. No one is allowed onto the golf course for safety reasons.

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BANQUET AGREEMENT

Room Rental Fee

- With meal of \$26.95 or more: Banquets
 - Grille Room \$150.00
 - Pearl 2 \$200.00
 - Pearl 1 \$250.00
 - Pearl Room \$400.00
 - Pavilion \$400.00

Guest Count

- ◆ A minimum of 30 persons is required for all buffet menus.
- ◆ A tentative Guest count is required no less than ten (10) working days prior to the date of your function.
- ◆ Final Guest count (guaranteed number of attendance) is required no less than five (5) working days prior to the date of the function. We will be prepared to accommodate 5% over your guaranteed guest count.
- ◆ Your guaranteed number cannot be reduced after this confirmation.
- ◆ A minimum, guaranteed guest count will apply for the following rooms:
Grille room (30 guests) Pearl 2 (50 guests) Pearl 1 (80 guests) Pearl Room (160 guests)
Pavilion (150 guests).

Menu Selection

- ◆ All menus and room arrangement must be finalized at least (3) three weeks prior to the function.
- ◆ Our buffet line will be open 1½ hours from agreed meal service time.
- ◆ We will be prepared to accommodate 5% over your guaranteed guest count.
- ◆ No food will be allowed to be taken off our premises.
- ◆ Children 3 to 10 years of age are ½ priced. Children under 3 years of age are free.
- ◆ Menu prices and items subject to change but can be guaranteed 90 days prior to the event.

Outside Food

- ◆ Pearl Country Club will permit outside food (pupus) but a \$2.00 per person charge will be applied.
- ◆ Pearl Country Club will provide the plates, utensils, napkins, chafers for hot items and containers to ice down cold items. All arrangements must be made in advance through our catering department.
- ◆ A completed Assumption of Risk & Indemnification form is required for all outside food allowed for a banquet function.

Outside Beverages

- ◆ Pearl Country Club does not permit outside beverages of any kind to be brought onto our premises whether by our patrons or their guest, unless special arrangements have been approved by our catering department.

Banquet Amenities

- ◆ Linen: White tablecloths and a choice of napkin colors available at no charge.
- ◆ Podium, Microphone, PA system and Easel(s) available at no charge.
- ◆ Set up, breakdown and clean up after the event.
- ◆ Tables and Chairs are available at no charge. We can accommodate extra chairs up to 5% of your final head count.

Decorations

- ◆ Are allowed only if the customer agrees to remove all decorations at the end of their event (no staples, nails or confetti). Only the use of painters tape is allowed on walls.

BANQUET AGREEMENT

Reserve by Phone, Fax, or Email

Phone: 808-487-1557 / Fax: 808-488-2041 / Email: jami@pearlcc.com

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Audio / Visual Equipment Rental Prices

- ◆ TV/DVD \$50.00, Projector Screen 5x5 or 7x7 \$50.00, Wireless Internet \$50.00, LCD Projector \$150.00.

Entertainment

- ◆ Pearl Country Club will allow host to plug in their CD player or I Pod into the house system.
- ◆ Entertainment is permitted, but entertainers must provide their own audio equipment.
- ◆ Pearl Country Club will be monitoring the volume (sound level) of your entertainment. If volume is excessive, Pearl Country Club reserves the right to shut down all entertainment. All entertainment must conclude by 10:00pm. NO EXCEPTIONS ALLOWED.
- ◆ The Host is responsible for notifying entertainers of all banquets policies for Pearl Country Club.

Bar Policies

- ◆ A cocktail bar will be set up only upon request from the function's host.
- ◆ The Bartender fee is a flat rate of \$100.00 for the entire time of the event.
- ◆ In accordance with the Honolulu Liquor Commission regulations, a guest must be 21 years of age or older to purchase or consume any alcoholic beverage and provide identification upon request. Failure to adhere to this policy will result in immediate closure of the bar.
- ◆ Last call for the bar will be at 1:45pm for lunch functions and at 9:45pm for evening functions.
- ◆ Cocktail prices subject to change.

Cocktail Prices

	Hosted	No Host		Hosted	No Host
Soft Drinks / Juices	\$2.25	\$2.75	Well Drinks	\$4.75	\$5.25
Domestic Beer	\$4.25	\$4.75	Call Drinks	\$5.25	\$5.75
Imported Beer	\$5.00	\$5.50	Premium Drinks	\$5.75	\$6.25
Wine/Wine Coolers	\$4.50	\$5.00	Champagne	Market Price	

Responsibilities

- ◆ Pearl Country Club will not be responsible for any kind of loss, damages, or destruction of any property; whether brought to Pearl Country Club by guest or left in a function room.
- ◆ You, as host, shall be held responsible for injuries to any of your guest or to the general public resulting from negligent action(s) by any person(s) connected with your function.
- ◆ You, as host, shall be held responsible to pay the cost of damage(s) to our facilities or to the golf course caused by any person(s) connected with your function.
- ◆ Pearl Country Club will not tolerate any type of violent, threatening or intimidating behavior by person(s) associated with the function. Pearl Country Club reserves the right to terminate the function or inform the host or any guest(s) that may be disorderly or out of control prior to removal from property.

Hold Harmless and Indemnification

- ◆ You, as host, agrees to hold harmless Pearl Country Club, its partners, employees, agents, officers, directors, affiliates and independent contractors from any and all claims, actions, suits or allegations for damages to person or property which relates, emanate or in any way be incurred by Pearl Country Club as a result of such claims, actions, suits or allegations, including but not limited to reasonable attorney fees and expenses of litigation.

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Acknowledgement

Your signature on this form constitutes acknowledgement that the Banquet agreement form conditions have been read, understood, and that you agree to comply with said conditions.

I have read and understand the conditions on the Pearl Country Banquet Agreement Form, and agree to comply with said conditions.

Accepted by (signature) _____ Date _____

Date of Function _____ Type of Function _____

Function Room _____ Guaranteed Guest count _____

Print Name and/or Company _____

Address _____

Phone (business) _____ (home / cellular) _____

E mail address _____

Deposit Amount \$ _____ Visa/MC/AMEX Check No. _____

Additional Deposit \$ _____ Visa/MC/AMEX Check No. _____

Additional Deposit \$ _____ Visa/MC/AMEX Check No. _____

Additional Deposit \$ _____ Visa/MC/AMEX Check No. _____

Additional Deposit \$ _____ Visa/MC/AMEX Check No. _____

For Pearl Country Club use:

Accepted by _____ Date _____

Comments: _____

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